

JOB DESCRIPTION

TITLE: MATH COACH

QUALIFICATIONS: Must hold a valid Louisiana Teacher's Certificate with a Master's Degree and 5 or more exemplary years teaching experience. Must have the ability to model mathematics lessons and assist teachers with math Professional Development Strategies through the year.

REPORTS TO: Assigned Supervisor/Site-Based Principals

SUPERVISES: None

GENERAL RESPONSIBILITIES:

The position will model, coach, observe, and assist personnel at the school sites to use Research Based math strategies with the Comprehensive Curriculum effectively for instruction and assessment. He/she will facilitate learning activities in the classroom using math strategies from each Professional Development training session.

PEFORMANCE RESPONSIBILITIES:

1. Plan and provide modeling, coaching, planning, or observing with each teacher using effective math strategies on a weekly basis.
2. Assist teachers and administrators with the implementation of new instructional strategies, technology, math assessments, Comprehensive Curriculum, and math interventions.
3. Coordinate training with Professional Development Staff and Administration
4. Meet with the Professional Development trainer and administrators to promote collaboration.
5. Work with the district supervisors and school improvement team to assist in accomplishing goals, objectives, and activities indicated on School Improvement Plan.
6. Maintain a file of information concerning Professional Development strategies, scheduled visits with teachers, and progress towards meeting school goals and objectives.
7. Work with school administrators and teachers to identify school and classroom strengths and weaknesses.
8. Participate in whole faculty study group sessions held at schools as requested.
9. Assist with planning and implementation of family nights to share math strategies and offer ways parents can assist their children with math instruction at home.
10. Maintain a high level of involvement in professional development and monitoring of its use.
11. Assist school with analyzing school data and plan for improvement using strengths and weaknesses identified.
12. Monitor use of math interventions and math assessments.

13. Develop an acceptable personal Professional Growth Plan.
14. Attend professional conferences and workshops.
15. Maintain records of school professional development and evaluations.
16. Complete necessary reports and documentation in coordination with Professional Development and School Improvement Plan.
17. Performs all other duties and services assigned by Superintendent and Supervisors.

SALARY: Richland Parish School Board teacher salary

TERM: 10 Month

EVALUATION:

This position shall be evaluated in accordance with the Richland Parish School Board Personnel Accountability Plan.

Employee's Signature

Date